



Little Sunshine's Daycare
Address: 212 S Circle Dr Derby, Ks 67037
Email: Little.Sunshines.Daycare.518@gmail.com
Phone: 316-213-2476
License Number: 0078305

Payment Policy

Child's Full name:

Standard Rates

The weekly tuition will be discussed and agreed upon by both the parents/guardians and the provider at the initial interview.

- \$175 per week for ages 12 months – 4 years old
- \$145 per week for ages 5 years old – 11 years old

Late fees

- Late payment: \$20 per day
- Late pickup: \$1 per minute

Days and times needed for childcare.

Monday		Tuesday		Wednesday		Thursday		Friday	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

Accepted forms of payment and due dates

All payments will be due on Fridays by 4:30pm unless alternate dates are agreed on upon.

You will receive a weekly invoice for tuition via the Brightwheel app. Payments can be made through Brightwheel, cash, check, facebook payment, or EBT funds transfer. **I will no longer accept payments through Paypal or Venmo.**

For families with DCF assistance, the remaining tuition left after the EBT has been processed will be the amount that the family is responsible for covering.

If for any reason payment cannot be made on Friday by 4:30 pm (or dates agreed on) it will be considered late. I will accept payment after 4:30 pm or the next day but a \$20 late fee will automatically be added. There will also be a \$20/day fee for every day that follows. Should a due date fall on a Friday in which I am closed (see below), I ask that you either pay using Brightwheel on the due date or pay the Thursday before by 5:00pm.

Daycare will be closed for the following holidays/scheduled personal days

- April 21st – **Paid Holiday**
- May 26th – **Paid Holiday**
- July 4th – **Paid Holiday**
- September 1st – **Paid Holiday**
- October 13th – **Paid Holiday**
- November 11th – **Paid Holiday**
- November 27th - **Paid Holiday**
- December 25th – **Paid Holiday**
- July 3rd – **Paid personal day**
- November 26th – **Paid personal day**
- November 28th – **Paid personal day**

Failure to pay for any paid holiday, personal day off, paid sick day, or vacation will result in automatic termination.

By signing this section of the contract, you agree to pay every Friday or agreed upon day(s) for advance tuition.

Parent/guardian signature

Date

Provider Signature

Date